

LCLS Hazardous Shipment

HAZARDOUS MATERIALS MUST BE DECLARED AND MUST BE APPROVED BY ES&H REPRESENTATIVE.

* A Separate form must be submitted for each hazmat declared.

* All fields need to be filled out to avoid delays on shipment.

* SDS formally MSDS Safety Data Sheet

Date:

First Name:

Last Name:

Phone Number:

Email:

Proposal #:

Spokesperson/ PI:

Ship to Information

Recipient-

First Name:

Last Name:

Institution:

Recipient Phone Number:

Recipient Address:

City:

State/Province:

Zip:

Country:

User SLAC PA Account:

Other Payment Method:

Shipment must arrive at final destination by:

Must Read

1. Before completing Declaration Information below, contact Alex Vega at Building 750 room 106 (ext. 7431) Sallie Spencer 750 room 106 (ext. 8933) to provide the following information:
 - a) Type of hazardous material(s) to be shipped.
 - b) Type(s) of container(s) hazardous material(s) are now placed in.

c) Was the hazardous material generated at LCLS if not how did it get to LCLS?

d) Do you have or can you supply a copy of the Safety Data Sheet for this material?

Yes No

e) Will LCLS need to purchase and/or supply proper shipping container(s) for this shipment?

Yes No

If yes please specify:

f) Who will be the contact person should a matter arise concerning this shipment?

g) How will we be able to contact this person?

2. Hazardous material declared MUST have corresponding description on the SDS.

3. Additional hazardous material you wish to have included in this shipment MUST be declared on separate form. Photocopy and attached to this document, marking forms accordingly (i.e. 1 of 3; 2 of 3)

4. Documents must have corresponding numbers to shipping container. Label container accordingly.

5. After review by Alex Vega or Sallie Spencer, make photocopy and attach one copy to the corresponding shipping container. Retain 2nd copy for your records.

6. Place shipping container with corresponding shipping form in Bldg. 750 Rm. 106 and notify someone from Operations support that this item is being processed to be shipped out.

Hazardous Material Declaration

I request for the following material to be shipped from SLAC to the address listed on the front side of this form.

This shipment and the declaration provided shall be subject to review by Alex Vega or Sallie Spencer.

Box and/or container will be marked as: _____ of _____

DOT Proper Shipping name: _____

DOT Class: _____ DOT Label: _____

DOT Number: _____ ERG Number: _____

Other Identifying Numbers: _____ Weight: _____ Declared Value: _____

Reason for Shipment: _____

If shipping liquid nitrogen, Please indicate dewar volume: _____

Safety Data Sheet (SDS) for (Product Name): _____

Is the SDS attached with this shipping request form? Yes No

*If No please provide contact information so that we can help you meet this requisite to avoid delays on your shipment.

Name Phone # Email

Information used to cite the above product obtained from: _____

Check here to indicate additional hazardous material declaration forms. _____

This form is complete and reviewed accordingly. Information provided is accurate, and the proper SDS for the hazmat proposed shipment is attached. Should there be any questions and/or concerns regarding this shipment,

Please contact:

First name, Last name Phone Number

1) _____ at (_____)

2) _____ at (_____)

Hazardous Material declaration reviewed by:

Sender Signature Date

ES&H Representative Date

Operations Support

To be filled out by LCLS Operations Support.

Processed By:	
Date Shipment processing began:	
eShipper:	
Shipment Notes:	
Date Shipment left SLAC:	
Tracking Number:	